

## ERASMUS+ PLACEMENT OFFER

<b>INSTITUTION INFORMATION</b>	
Name of organisation	Universidade de Vigo / University of Vigo
Address	Occupational Risk Prevention Service Filomena Dato Building. Campus Lagoas-Marcosende s/n 36310 Vigo (Spain)
Telephone	+34 986 813 605
Website	<a href="http://www.uvigo.es">www.uvigo.es</a> ; <a href="https://www.uvigo.gal/en/university/administration-and-staff/risk-prevention-and-occupational-health">https://www.uvigo.gal/en/university/administration-and-staff/risk-prevention-and-occupational-health</a>
Short description of the institution	The Universidade de Vigo is a young public academic institution officially founded in 1990 which is organized in three Campuses, placed in three different cities, Vigo, Pontevedra and Ourense- all of them in the South of Galicia, Northwest of the Iberian Peninsula. It has around 21,000 students in 39 degrees, 74 postgraduates and 42 PhD programs. Our institution leads a Campus of International Excellence, awarded by the Spanish Ministry of Education in 2010, a Campus of the Sea which gathers the teaching and researching efforts of seven public universities in Galicia and North of Portugal, as well as those of two national research organisms. As regards its scientific production, the Universidade de Vigo has been ranked 15th on the list of Spanish universities. On the last Shanghai Ranking it is on the top 500
<b>CONTACT DETAILS OF THE INSTITUTION</b>	
Contact person for this placement	Main contact: José Carlos Caamaño Martínez (Director)  Contact person in campus: José David Díaz Vázquez & Carmen Álvarez González (Technicians)
Department	Occupational Risk Prevention Service The student will have as a tutor: Technician in Occupational Risk Prevention
Direct phone and mail	Main contact: +34 986 130 254 <a href="mailto:dir.infraestructuras.prl@uvigo.es">dir.infraestructuras.prl@uvigo.es</a>  Contact person in campus: +34 986 813 605 <a href="mailto:sprrl@uvigo.es">sprrl@uvigo.es</a>
<b>TRAINING PLACEMENT INFORMATION</b>	
Department	Occupational Risk Prevention Service

# Universidade de Vigo

Description of activities	<ul style="list-style-type: none"> <li>- Linguistic support in English.</li> <li>- Translation of documents spanish to English.</li> <li>- Support in risk assessment tasks</li> <li>- Communication in English with staff and students</li> <li>- Support for daily office work</li> </ul>			
Working language	Bilingual (English / Spanish). Minimum level required: B2			
Location	Occupational Risk Prevention Service Filomena Dato Building. Campus Lagoas-Marcosende s/n 36207 Vigo (Spain)			
Duration (4 months minimum; 12 months maximum)	Minimum 4 months. Possibility to extend the stay up to 12 months (to be confirmed with the coordinator).			
Working hours / week	35 hours per week from 08.00 to 15.00 h			
Accommodation	University of Vigo will help to find a good accommodation in a shared flat, with other students or in an individual apartment, even with a Spanish family.			
Internship grant	No financial contribution. Students must apply for an Erasmus+ grant at their home institution/country.			
<b>COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS</b>				
Number of students required	1			
Competences required	<ul style="list-style-type: none"> <li>- Excellent knowledge of English and Spanish</li> <li>- Any relevant discipline (Computing, Translation and Interpretation/Language degrees are consider an advantage)</li> <li>- Good computer skills- Mature, responsible, organised.</li> <li>- Familiar with the internet and social networks.</li> <li>- Capability for teamwork.</li> </ul>			
Degree (Master, Phd, Post Doc)	Undergraduate or postgraduate student -preferably Translation and Interpretation/Language degrees (optional knowledge in occupational risk prevention)			
<b>DOCUMENTS REQUIRED</b>				
Interested students must send by email ASAP, the following documentation:				
Presentation letter <input checked="" type="checkbox"/>	Curriculum Vitae <input checked="" type="checkbox"/>	Academic certificates <input checked="" type="checkbox"/>		